



VACANCY

REFERENCE NR	:	VAC02231/21
JOB TITLE	:	Senior Manager: Framework and Transversal Contracts
JOB LEVEL	:	D4
SALARY	:	R 669 832 – R 1 116 387
REPORT TO	:	Head of Department: Contract Management
DIVISION	:	Supply Chain Management
DEPT	:	Contract Management
LOCATION	:	SITA Erasmuskloof
POSITION STATUS	:	Permanent (Internal & External)

Purpose of the job

To manage and implement effective sourcing methodologies and strategies for government Framework contracts with the aim of reducing costs, reducing risk and rationalisation of customer spending.

Key Responsibility Areas

- Develop and implement strategic sourcing strategies, processes, procedures and tools for sourcing Framework contracts that will ensure sourcing best practices;
- Manage and execute sourcing strategies, processes and activities for identified Framework contract requirements in order to achieve business operational efficiencies;
- Manage and execute fact-based negotiation strategies and tactics to enhance defined value propositions;
- Manage resources (i.e. budget/finances, assets and human capital) within the business unit to ensure efficient operations;
- Manage, monitor, analyse and report on Framework sourcing related risks, exposures and trends;
- Drive the execution of strategies for the promotion of the transformation agenda (B-BBEE, SMME, Local content, equity/ownership, industrialisation/manufacturing, skills development, black youth, people with disabilities and black women) in order to develop the indigenous ICT sector; and
- Contribute towards building strong, value-adding relationships with suppliers, internal customers, and cross-functional departments.

Qualifications and Experience

Required Qualification: Bachelor's degree: Commerce/ Engineering/ IT /Supply Chain /Logistics/Law or NQF Equivalent; Registration with a Procurement and Supply Chain Management professional body e.g. MCIPS and/or a Honours degree will serve as an added advantage

Experience: 8 Years in Procurement and/or Supply Chain Management of which a minimum of 4 years must have been in a Management role; Sourcing experience in a Projects environment would be an added advantage; 2 years'

experience in Public Sector Procurement would be an added advantage, with exposure to the following: Public Finance Management Act; Preferential Procurement Policy Framework Act; Broad Based Black Economic Empowerment Codes and Regulations; Treasury Regulations.

Technical Competencies Description

Knowledge: ▪ Procurement and supply chain best practices ▪ SCM/Procurement processes, procedures and transaction system; Commodity knowledge, preferably in the Information Technology space including and not limited to hardware, licensing, softwares, consumables and outside services; General understanding of IT strategy, IT planning, IT services, IT solutions, IT capabilities and IT project lifecycle ▪ Implement strategies to attain an effective and efficient capital procurement value chain; Understanding of project management principles; Supply market research; Strategic sourcing methodologies; Data and spend analysis; Strategy development and implementation; Running of sourcing processes; Fact based negotiations strategy development and implementation; Financial management and cost analysis; Supply Value Chain analysis; Risk management; Legal aspects for Procurement; Supplier relationship management; Project Sourcing.

Skills: Planning and organising; Financial management; Project management; Integrated change and transformation management; Strategic thinking; Co-ordination of cross-functional teams (CFTs); Total Cost of Ownership development; Strong analytical skills; Problem solving skills; Development of KPI's for suppliers; Savings tracking methodologies and reporting; and Business acumen.

Other Special Requirements

The incumbent will be required to undertake travelling to SITA offices country-wide, client sites and suppliers' offices.

How to apply

Send your application to: Sophia.recruitment@sita.co.za

Closing Date: 05 March 2021

Disclaimer

SITA is Employment Equity employer and this position will be filled based on Employment Equity Plan. Correspondence will be limited to short listed candidates only.

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- Applications received after the closing date will not be considered. Please clearly indicate the reference number of the position you are applying for.
- It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Only candidates who meet the requirements should apply.
- SITA reserves a right not to make an appointment.
- Appointment is subject to getting a positive security clearance, the signing of a balance score card contract, verification of the applicants' documents (Qualifications), and reference checking.
- Correspondence will be entered to with shortlisted candidates only.
- CV's from Recruitment Agencies will not be accepted
- CV's sent to incorrect email address will not be considered

